



Amina Bey
Executive Director

Utility Assistance Eligibility Criteria and Required Documents

ELIGIBILITY CRITERIA

Eligible applicants must be residents of Essex County. Your utility bill must be a current bill with a shut off notice.

If you are currently receiving a utility subsidy through a utility assistance program such as **USF**, **TRUE** or **LIHEAP** you may not be eligible for financial assistance. If you're currently receiving a **rental subsidy** or **section 8** assistance you are **not eligible** for utility assistance.

Note: NJ SHARES applications are processed for ALL New Jersey residents

*****ALL DOCUMENTS MUST BE ORIGINAL*****

UTILITY ASSISTANCE

Identification	Proof of Income
(For adults 18 & over) NJ Motor Vehicle Photo ID (For each household member) Birth Certificate Social Security Card	<ul style="list-style-type: none"> • 4 Current consecutive pay stubs • Current Social Security disability/ State disability Proof • Current unemployment statement for last 4 payments • Current Child Support print out SSI income is acceptable Only for persons under the age of 18 that reside in the same household
Proof of Burden	Proof of Income Continued
Shut Off Notice Denial Letter from LIHEAP Provider Proof of Hardship	<ul style="list-style-type: none"> • Hire letter from Employer on Business letter head • Self-employment (Evidence of Business receipts or Most recent tax return)
Payment History	Proof of County Residency
12 Month payment history from PSEG	Current Rental Lease For any children that live in the household proof of address must be submitted. (This can be proven with any current official document that list the child's address as the same as the parent.)

Not: Eligibility is determined ONLY after an initial consultation with a Case Manager. Financial assistance is provided based on the Availability of funding.

NESF DO NOT GUARANTEE ASSISTANCE BEFOREHAND.

